

Algoma Sanitary District #1
Agenda – January 12, 2006 – 6:00 p.m.
1220 Oakwood Circle

1) Call to Order

- a) Notice of use of tape recorder.
- b) Approve minutes of previous meetings.
- c) Approve cash receipts & investments for sanitary and water.
- d) Approve pending bills for sanitary and water.

2) Director's Report

- a) Review of District statistics.
- b) Number of Water Customers.
- c) Number of Sewer Customers.
- d) Status of contractor pay requests for phase II versus bid prices.
- e) Correspondence.
- f) Review of Director's report.
- g) Upcoming 2006 Projects.
 - i) Phase III
 - ii) Sewer video review
 - iii) Ormand Beach Water
 - iv) Bellridge subdivisions
 - v) State of Infrastructure report
- h) Schedule update of 2005 projects.
 - i) Sewer repairs completed

3) Public Forum

4) Report from Committees

- a) Water Advisory Council.

5) Old Business

- a) Update from Safe Drinking Water Loan 2006 financing.
- b) Ormand Beach plat sanitary sewer main relocation and watermain installation.
 - i) Require water and sewer easements.
 - ii) Require Waiver of Special assessment notices and public hearings.
 - iii) Review bid results.
 - iv) Determine water assessment.
 - v) Accept written waiver of special assessment public hearing and preliminary special assessment notices
 - vi) Final special assessment resolution for benefit of water system to affected parcels.
- c) Update of East Central Regional Planning Commission revised sewer service area schedule.

6) New Business

- a) Leonards Point Road sewer extension.
 - i) Sewer assessment cost per parcel.
 - ii) Public hearing is set for January 18, 2006 at the Town Hall.
 - iii) Finance plan available to existing residential homes.
 - (1) Term in years to be financed.
 - (2) Interest rate available.
- b) Phase II water assessments.
 - i) 1583 Country meadow Court.
 - ii) 2717 Omro Road.
- c) Phase III water system.
 - i) Localized meetings.

7) Adjourn

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the district at 426-0335.

Algoma Sanitary District #1
Agenda - February 9, 2006 - 6:00 p.m.
1220 Oakwood Circle

1) Call to Order

- a) Notice of use of tape recorder.
- b) Approve minutes of previous meetings.
- c) Approve cash receipts & investments for sanitary and water.
- d) Approve pending bills for sanitary and water.

2) Director's Report

- a) Review of District statistics.
- b) Number of water Customers.
- c) Number of sewer Customers.
- d) Correspondence.
- e) Review of Director's report.
- f) Upcoming 2006 Projects.
 - i) Phase III.
 - ii) Sewer video review.
 - iii) Ormand Beach sewer and water extension.
 - iv) Bellridge subdivisions
 - v) State of District infrastructure report.

3) Phase III water system.

- a) Discuss information received at localized meetings.
- b) Approve the watermain routes to proceed with an engineering design for Phase III.
- c) Approve engineering amendment with Strand Associates Inc. to design the watermain routes for Phase III.

4) Public Forum

5) Report from Committees

- a) Water Advisory Council.

6) Old Business

- a) Update of Safe Drinking Water Loan 2006 financing.
- b) Update of East Central Regional Planning Commission Sewer Service Area.

7) New Business

- a) Leonards Point Road Sewer Extension.
 - i) Accept Waivers of Special Assessment Notices and Hearings.
 - ii) Accept Developers Agreement from Russ Williams on behalf of Bellridge Subdivision.
 - iii) Final Sewer Special Assessment Resolution for parcels.
 - (1) 1997 Sunkist Road, 4205 Leonard Point Road, 4219 Leonard Point Road, and 4295 Leonard Point Road.
 - iv) Give notice to contractor to proceed with project.
- b) Phase II water assessments.
 - i) Algoma Storage 3435 Omro Road, Parcel 002-014502.
- c) Requests from residents regarding sewer user fees.
 - i) 3978 State Road 21 – Rogge Foods – Moved – very little sewer usage.
 - ii) 2574 Omro Road – Cornell Catering – no longer in business.
 - iii) Emmers Lane – (3 Parcels).
- d) Phase II water assessment.
 - i) 1305 Tammy Road.

8) Adjourn

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Algoma Sanitary District #1
Agenda –March 9, 2006 - 6:00 p.m.
1220 Oakwood Circle

1) Call to Order

- a) Notice of use of tape recorder.
- b) Approve minutes of previous meetings.
- c) Approve cash receipts & investments for sanitary and water.
- d) Approve pending bills for sanitary and water.

2) Director's Report

- a) Review of District statistics.
- b) Number of water customers.
- c) Number of sewer customers.
- d) Correspondence.
- e) Review of Director's report.
- f) Upcoming 2006 Projects.
 - i) Sub Phase III.
 - ii) Sewer video review.
 - iii) Sewer system repairs.
 - iv) Ormand Beach sewer and water extension.
 - v) Bellridge sewer and water extension.
 - vi) State of District infrastructure report.

3) Public Forum

4) Report from Committees

- a) Water Advisory Council.

5) Old Business

- a) Update of Safe Drinking Water Loan 2006 financing.
- b) Update of East Central Regional Planning Commission Sewer Service Area.
- c) Sub Phase III water system.
 - i) Set time for Public Hearing on March 28, 2006.
 - ii) Review design of water main.
 - iii) Review parcel list and map of potential Sub Phase III.
 - iv) Set date for acceptance of deferrals for special assessment response
 - v) Accept the Engineers report plans and specifications.
 - vi) Adopt Preliminary Resolution
 - (1) The Commissioners will act on a Preliminary Resolution declaring Sanitary District's intent to exercise its police power pursuant to section 66.0703 of the Wisconsin statutes, to authorize the construction of a water system: wells, well houses, elevated tank, distribution mains, and appurtenances thereto, and levy special assessments upon certain property in the Algoma Sanitary District No. 1 benefited by the improvements.

6) New Business

- a) Sub Phase II water assessments.
 - i) Algoma Storage 3435 Omro Road, Parcel 002-014502. .
- b) Sewer Ordinance change for determination of vacated parcel user fee deduction.
- c) Develop requests for proposals to repair sewer mains in 2006.
- d) Sewer Ordinance change for the sewer user fee schedule.
- e) 2887 Countryside Court - request for water

7) Adjourn

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Algoma Sanitary District #1
Amended #1
Agenda –April 5, 2006 - 6:00 p.m.
1220 Oakwood Circle

1) Call to Order

- a) Notice of use of tape recorder.
- b) Approve minutes of previous meetings.
- c) Approve cash receipts & investments for sanitary and water.
- d) Approve pending bills for sanitary and water.

2) Director's Report

- a) Review of District statistics.
- b) Number of water customers.
- c) Number of sewer customers.
- d) Correspondence.
- e) Review of Director's report.
- f) Upcoming 2006 Projects.
 - i) Phase III.
 - ii) Sewer system repairs.
 - iii) Bellridge sewer and water extension schedule.
 - iv) State of District infrastructure report.

3) Public Forum

4) Report from Committees

- a) Water Advisory Council.

5) Old Business

- a) Update of Safe Drinking Water Loan 2006 financing.
 - i) Closing date to be April 12, 2006.
- b) Review, develop opinion, and recommend change requests to the Sewer Service Area designation by East Central regional Planning Commission.
 - i) Public hearing will be on April 27th, 2006.
 - ii) Final adoption is scheduled for April 28th 2006.
- c) Sub Phase III Municipal Water System.
 - i) Review the Engineers report plans and specifications.
 - ii) Review response from preliminary assessment.
 - iii) Discuss concerns received at the Public Hearing.
 - iv) Act on concerns received at the Public Hearing.
- d) Phase II water assessments. Algoma Storage 3435 Omro Road, Parcel 002-014502
 - i) Accept waiver of public notice of preliminary special assessments and public hearings.
 - ii) Resolution for final watermain special assessment
- e) Sewer Ordinance change for determination of vacated parcel user fee deduction.
- f) Shorehaven Lane petition request for water in 2006.

6) New Business

- a) Sanitary District upcoming reports required by State Statuettes.
 - i) Consumer Confidence Report (CCR)
 - ii) Compliance Maintenance Annual Report (CMAR)
 - iii) Public Service Commissioner (PSC)
 - iv) Financial Audit includes Federal Audit Due to use of Federal Funding through the Safe Drinking Water Loan.
- b) 1890 Sunkist Scott Rennert request to use sewer service and be added to Sanitary District.
 - i) Discussion of elevation for service determination for this empty lot.
 - ii) Start procedure for adding property to Sanitary District.
 - iii) Finalize Developers agreement with property owner.
- c) Copper corrosion discussion of pipes previously installed on private property.
- d) Water bottling.
 - i) Uses of bottled water.
 - ii) Set up for parade.
 - iii) Water logo art contest.

7) Adjourn

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Algoma Sanitary District #1
Amended Agenda – May 11, 2006 - 6:00 p.m.
1220 Oakwood Circle

1) Call to Order

- a) Notice of use of tape recorder.
- b) Approve minutes of previous meetings.
- c) Approve cash receipts & investments for sanitary and water.
- d) Approve pending bills for sanitary and water.

2) Director's Report

- a) Review of District statistics.
- b) Number of water customers.
- c) Number of sewer customers.
- d) Correspondence.
- e) Review of Director's report.
- f) Upcoming 2006 Projects status.
 - i) Sub Phase III.
 - ii) Bellridge sewer and water extension schedule.
 - iii) State of District infrastructure report.
 - iv) Sunkist Road sewer extension.
 - v) Purchase of sewer jet trailer.
 - vi) Washburn Avenue – sewer relocation

3) Public Forum

4) Report from Committees

- a) Water Advisory Council.

5) Old Business

- a) East Central Regional Planning Commission.
 - i) Public hearing was on April 27th, 2006.
 - ii) Final adoption scheduled for April 28th 2006.
 - iii) Town's comprehensive plan needs to be certified by ECRPC.
- b) Review of Sub Phase III bids to determine cost versus assessment.
- c) Sub Phase III Municipal Water System.
 - i) Accept participation decision responses received to date.
 - ii) Review response from preliminary assessment.
 - iii) Hurkman letter – Highland Shores
 - iv) Adjust assessments based on parcel owner input
 - (1) Lampe
 - (2) Huntington
 - (3) Rhoden
 - v) Determine parcels to include in Sub phase III.
- d) Sanitary District upcoming reports required by State Statuettes.
 - i) Consumer Confidence Report (CCR)
 - ii) Compliance Maintenance Annual Report (CMAR)
 - iii) Completed the Public Service Commissioner (PSC)
 - iv) Completed the Financial Audit includes Federal Audit Due to use of Federal Funding through the Safe Drinking Water Loan.
- e) 1890 Sunkist Scott Rennert request to use sewer service and be added to Sanitary District.
 - i) Develop plans for lateral in right of way.
 - ii) Public hearing to be held on May 17.
- f) Discussion on next steps on responding to requests for water on Shorehaven Lane
 - i) Review cost estimate and participation

6) New Business

- a) Award Contract 1-2006.
- b) Final Assessment Notice for Sub Phase III
 - i) Final Assessment Resolution
 - ii) Interest Assessment Notice
- c) Dot Project 1120-11-02 HWY 21/41 interchange.
 - i) Timeline
 - ii) Rerouting requirements
 - iii) Financial responsibility
- d) 4295 Leonard Point Road – Petition for Water
 - i) Final Resolution

7) Adjourn

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Algoma Sanitary District #1
Amended Agenda –June 8, 2006- 6:00 p.m.
1220 Oakwood Circle

1) Call to Order

- a) Notice of use of tape recorder.
- b) Approve minutes of previous meetings.
- c) Approve cash receipts & investments for sanitary and water.
- d) Approve pending bills for sanitary and water.

2) Director's Report

- a) Review of District statistics.
- b) Number of water customers.
- c) Number of sewer customers.
- d) Correspondence.
- e) Review of Director's report.
- f) Upcoming 2006 Projects.
 - i) Sub Phase III.
 - ii) Bellridge sewer and water extension schedule.
 - iii) State of District infrastructure report.
 - iv) Washburn sewer.
 - v) Open house water treatment facility #2.
 - vi) Town's comprehensive plan needs to be certified by ECRPC
 - vii) 1890 Sunkist sewer and water connection.
 - viii) 4295 Leonards Point Road sewer and water connection.
 - ix) Received bids for seal coating driveways.

3) Public Forum

4) Report from Committees

- a) Water Advisory Council.

5) Old Business

- a) Sanitary District upcoming reports required by State Statuettes.
 - i) Consumer Confidence Report (CCR)
 - ii) Resolution to approve Compliance Maintenance Annual Report document.

6) New Business

- a) Dot Utility Agreement for Payment for Relocation and Replacement of Municipal Utility Facilities Located on Public Held Lands Required by Freeway Construction.
- b) City Sewer utility Agreement supplement for reimbursement of sewer projects related to Dot Freeway Project.
- c) Water system Special Assessment.
 - i) Accept easement for Sanctuary Place.
 - ii) Accept Waiver of Special assessment preliminary notices and public hearing.
 - iii) Final Special assessment resolution for;
 - (1) 3876 Leonard Point Road Parcel # 002000203.
 - (2) 3882 Leonard Point Road Parcel # 00200020201.
 - (3) 352 N. Oakwood Road Parcel # 0021258.
- d) Resolution to deny claim by Kim Hanson
- e) Assessment request for 2853 Shorehaven Court, Hosien S. Moghadam
- f) James Rhoden request to adjust assessment levied for parcel based on Recorded Quick Claim Deed to restrict parcel division.
- g) Resolution identifying company for soil testing of Phase III.
- h) Act on financing for the Sub Phase III Municipal Water System. Authorize and direct staff to start application for a State Trust Fund Loan.
- i) Award bid for purchase of Sanitary Jetter.

7) Adjourn

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Algoma Sanitary District #1
Agenda – Amended – July 20, 2006- 6:00 p.m.
1220 Oakwood Circle

1) Call to Order

- a) Notice of use of tape recorder.
- b) Approve minutes of previous meetings.
- c) Approve cash receipts & investments for sanitary and water.
- d) Approve pending bills for sanitary and water.

2) Director's Report

- a) Review of District statistics.
- b) Number of water customers.
- c) Number of sewer customers.
- d) Correspondence.
- e) Review of Director's report.
- f) Upcoming 2006 Projects.
 - i) Sub Phase III.
 - ii) State of District infrastructure report.
 - iii) Washburn sewer design.
 - iv) 724 North Oakwood water service.
 - v) Seal coating for Well #1, Water Tower, and Administrative Office.

3) Public Forum

4) Report from Committees

- a) Water Advisory Council.

5) Old Business

- a) Sanitary District upcoming reports required by State Statuettes.
 - i) Consumer Confidence Report.
- b) Assessment request for 2853 Shorehaven Court, Hosien S. Moghadam.
- c) James Rhoden request to adjust assessment levied for parcel based on Recorded Quit Claim Deed to restrict parcel division.
- d) Preamble and Resolutions for application for State Trust Fund Loan for Municipal Water System.
 - i) Resolution to approve and authorize an application to the Board of Commissioners of Public Lands, State of Wisconsin for a loan for Seven Hundred Fifty Thousand And 00/100 dollars (\$750,000.00) from the Trust Funds of the State of Wisconsin for the purpose of financing the installation of a municipal water system and for no other purpose.
 - ii) Resolved further that there shall be raised and there is levied upon all taxable property, within the Algoma Sanitary District #1, in the County of Winnebago, Wisconsin, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.
- e) Resolution No. 8-2006 – Corrected.
 - i) Was posted, published and mailed correctly.

6) New Business

- a) DOT Conveyance of rights in land of Municipal Utility Facilities Located on Public Held Lands Required by Freeway Construction.
- b) City of Oshkosh Conveyance of rights in land of Municipal Utility Facilities Located on Public Held Lands Required for Washburn relocation.
- c) 534 Oak Crest Drive written request.
- d) Hunters Court 1st addition Sewer and Water Developers Agreement to design.
- e) Audit Report and Determination of next year's audit.
- f) 3190 Waldwic Lane
- g) Phone/Internet Service

7) Adjourn

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Algoma Sanitary District #1
Amended Agenda –August 10, 2006- 6:00 p.m.
1220 Oakwood Circle

1) Call to Order

- a) Notice of use of tape recorder.
- b) Approve minutes of previous meetings.
- c) Approve cash receipts & investments for sanitary and water.
- d) Approve pending bills for sanitary and water.

2) Director's Report

- a) Review of District statistics.
- b) Number of water customers.
- c) Number of sewer customers.
- d) Correspondence.
- e) Review of Director's report.
- f) Upcoming 2006 Projects.
 - i) Sub Phase III.
 - ii) State of District infrastructure report.
 - iii) Washburn sewer design.
 - iv) Strand reply to long-term questions discussion in September.
 - v) Optimize Brooks Lane lift station lead and lag float results.

3) Public Forum

4) Report from Committees

- a) Water Advisory Council.

5) Old Business

- a) Assessment request for 2853 Shorehaven Court, Hosien S. Moghadam.
- b) Audit Report and Determination of next year's audit.
- c) Hunters Court 1st addition Sewer and Water Developers Agreements to design.
- d) Department of Transportation request for Conveyance of rights in land of Municipal Utility Facilities Located on Public Held Lands Required by Freeway Construction.
 - i) Convey rights of parcel 106 to Department of Transportation.
 - ii) Finalize Audit Agreement developed by Strand Associates.
- e) NTD's quote for phone/internet service

6) New Business

- a) Waldwic Lane Water main extension
 - i) Accept Waiver of Public hearings and Preliminary assessments for the following parcels.
 - (1) 3155 Waldwic Lane Fox Cities Storage LLC.
 - (2) 3187 Waldwic Lane Robin Reichow
 - (3) 3190 Waldwic Lane David & Kristen Janssen
 - (4) 3225 Waldwic Lane Tom and Adele Burke
 - ii) Accept required water utility easements for extension
 - (1) 1800 Lake Breeze Road
 - (2) 1830 Lake Breeze Road
 - (3) 3190 Waldwic Lane
 - (4) 3225 Waldwic Lane
 - iii) Accept petition for water service and participation of water system special assessment form
 - (1) 3155 Waldwic Lane Fox Cities Storage LLC.
 - (2) 3187 Waldwic Lane Robin Reichow
 - (3) 3190 Waldwic Lane David & Kristen Janssen
 - (4) 3225 Waldwic Lane Tom and Adele Burke
 - iv) Waldwic Lane Final Resolution authorizing public improvement and levying special assessments against benefited properties in the Town of Algoma, Winnebago County, Wisconsin. Specifically certain properties on Waldwic Lane addresses of 3155, 3187, 3190, and 3225.
 - (1) Installment Assessment Notice
- b) Sunkist Road sewer extension request for final five homes not in District sewer service.
- c) Change Order to Sub Phase III contract to include watermain installation within our proposed water service boundary area outside of Town of Algoma under inter-municipal agreement.
- d) Water Security Discussion.
- e) Zastrow Homes submitted letter-requesting district assistance.
- f) Determination to purchase a third vehicle versus compensation or mileage reimbursements of personal vehicle usage.

7) Adjourn

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Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the district at 426-0335.

Algoma Sanitary District #1
Agenda –September 14, 2006- 6:00 p.m.
1220 Oakwood Circle

1) Call to Order

- a) Notice of use of tape recorder.
- b) Approve minutes of previous meetings.
- c) Approve cash receipts & investments for sanitary and water.
- d) Approve pending bills for sanitary and water.

2) Director's Report

- a) Review of District statistics.
- b) Number of water customers.
- c) Number of sewer customers.
- d) Correspondence.
- e) Review of Director's report.
- f) Upcoming 2006 Projects.
 - i) Sub Phase III.
 - ii) State of District infrastructure report.
 - iii) Washburn sewer design.
 - iv) Strand reply to long-term questions discussion in September.

3) Public Forum

4) Report from Committees

- a) Water Advisory Council.

5) Old Business

- a) Assessment request for 2853 Shorehaven Court, Hosien S. Moghadam.
- b) Hunters Court 1st addition Sewer and Water Developers Agreements to design.
 - i) Discussion of existing water assessment
 - ii) Discussion of sewer and water construction
- c) City of Oshkosh Washburn sewer and water relocation update.
- d) Transfer is complete for new phone/internet service.

6) New Business

- a) Discuss the Strand water and sewer report.
- b) Discuss the Directors Facility Report
- c) Finalize 2007 Budget schedule timeline.
- d) Waldwic Lane Water main extension
 - i) Accept Waiver of Public hearings and Preliminary assessments for the following parcels.
 - (1) 3155 Waldwic Lane Fox Cities Storage LLC.
 - (2) 3187 Waldwic Lane Robin Reichow
 - (3) 3190 Waldwic Lane David & Kristen Janssen
 - (4) 3225 Waldwic Lane Tom and Adele Burke
 - ii) Accept required water utility easements for extension
 - (1) 1800 Lake Breeze Road
 - (2) 1830 Lake Breeze Road
 - (3) 3190 Waldwic Lane
 - (4) 3225 Waldwic Lane
 - iii) Accept petition for water service and participation of water system special assessment form
 - (1) 3155 Waldwic Lane Fox Cities Storage LLC.
 - (2) 3187 Waldwic Lane Robin Reichow
 - (3) 3190 Waldwic Lane David & Kristen Janssen
 - (4) 3225 Waldwic Lane Tom and Adele Burke
 - iv) Waldwic Lane Final Resolution authorizing public improvement and levying special assessments against benefited properties in the Town of Algoma, Winnebago County, Wisconsin. Specifically certain properties on Waldwic Lane addresses of 3155, 3187, 3190, and 3225.
 - (1) Installment Assessment Notice
- e) DNR Water Sanitary survey report
- f) Appoint Algoma Sanitary District#1 Public Records Custodian.
 - i) Set available times for record review.
 - ii) Set fee for printing copies.
 - iii) Set policy requirement for public records review.

7) Adjourn

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Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the district at 426-0335.

Algoma Sanitary District #1
Amended Agenda – October 11, 2006– 6:00 p.m.
1220 Oakwood Circle

1) Call to Order

- a) Notice of use of tape recorder.
- b) Approve minutes of previous meetings.
- c) Approve cash receipts & investments for sanitary and water.
- d) Approve pending bills for sanitary and water.

2) Director's Report

- a) Review of District statistics.
- b) Number of water customers.
- c) Number of sewer customers.
- d) Correspondence.
- e) Review of Director's report.
- f) Upcoming 2006 Projects.
 - i) Sub Phase III.
 - ii) State of District infrastructure report.
 - iii) Washburn sewer design.

3) Public Forum

4) Report from Committees

- a) Water Advisory Council.

5) Old Business

- a) Hunters Court 1st addition Sewer and Water Developer's Agreements to design.
- b) City of Oshkosh Washburn sewer and water relocation update.
- c) Debbie Sorensen's request for water service.
- d) Algoma Sanitary District#1 Public Records Custodian.
 - i) Designate an alternate Public Records custodian
 - (1) Set available times for record review.

6) New Business

- a) Budget for 2007.
- b) Sewer user fee for calendar year 2008.
- c) Washburn reimbursement from DOT.
- d) Sewer permits increase.
- e) Retained earnings to be dedicated for 2008 projects.
- f) Water service to parcel 002-1073.
- g) Review of District debt ratios.
- h) Well abandonment rebate request for 4358 Bellhaven Lane
- i) Special Assessments for Phase III
 - i) Election to pay in full by November 1

7) Adjourn

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Algoma Sanitary District #1
Budget Hearing and Regular Monthly Meeting
Agenda – November 9, 2006 – 6:00 p.m.
1220 Oakwood Circle

Open Public Hearing for Budget for 2007

- 1) **Discuss Budget**
- 2) **Adjourn**

Open Regular monthly meeting

- 1) **Public forum**
- 2) **Call to Order**
 - a) Notice of use of tape recorder.
 - b) Approve minutes of previous meetings.
 - c) Approve cash receipts & investments for sanitary and water.
 - d) Approve pending bills for sanitary and water.
- 3) **Director's Report**
 - a) Review of District statistics.
 - b) Number of water customers.
 - c) Number of sewer customers.
 - d) Correspondence.
 - e) Review of Director's report.
 - f) Upcoming 2006 Projects.
 - i) Sub Phase III.
 - ii) Washburn sewer design.
 - iii) Cathodic protection pilot test.
 - iv) East Central Planning SSA approval of Town comprehensive plan.
 - v) 2937 Omro Road Mr. Knispel realignment of sewer lateral
- 4) **Public Forum**
- 5) **Report from Committees**
 - a) Water Advisory Council.
- 6) **Old Business**
 - a) City of Oshkosh Washburn sewer and water relocation update.
- 7) **New Business**
 - a) Budget for 2007.
 - i) Adopt
 - b) Sewer user fee for calendar year 2008 to be based on accounting audit of calendar year 2006.
 - c) Washburn reimbursement from DOT.
 - d) Water service to parcel 002-1073 Highland shores for Rob Wallace.
 - i) Accept Waiver of Public hearings and Preliminary assessments for the following parcels.
 - ii) Accept petition for water service and participation of water system special assessment for
 - iii) Waldwic Lane Final Resolution authorizing public improvement and levying special assessments against benefited properties in the Town of Algoma, Winnebago County, Wisconsin. Specifically Parcel 002-1073.
 - (1) Installation Assessment Notice.
 - e) Review of District debt ratios.
 - f) Sewer User Fee Rebates
 - g) Well abandonment extensions
 - h) Go to closed door meeting to discuss staff employment matters.
 - i) Go back to open session
- 8) **Adjourn**

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the district at 426-0335.

Algoma Sanitary District #1
Regular Monthly Meeting
Agenda –December 14, 2006 – 6:00 p.m.
1220 Oakwood Circle

Open Regular monthly meeting

1) Public forum

2) Call to Order

- a) Notice of use of tape recorder.
- b) Approve minutes of previous meetings.
- c) Approve cash receipts & investments for sanitary and water.
- d) Approve pending bills for sanitary and water.

3) Director's Report

- a) Review of District statistics.
- b) Number of water customers.
- c) Number of sewer customers.
- d) Correspondence.
- e) Review of Director's report.
- f) Upcoming 2006 Projects.
 - i) Sub Phase III.
 - ii) Washburn street sewer construction.
 - iii) Aurora flow station adjustments.
 - iv) Sewer cleaning and televising plan for 2007.
 - v) Leak detection survey.
 - vi) Audit schedule for 2007.
 - vii) Operation cost ratio chart.
 - viii) Tabletop emergency planning.

4) Public Forum

5) Report from Committees

- a) Water Advisory Council.

6) Old Business

- a) City of Oshkosh Washburn sewer and water relocation update.
 - i) City of Oshkosh response to court ordered temporary injunction.
 - ii) Approve payment agreement for City of Oshkosh Washburn Project.
 - iii) Discuss Washburn Street reimbursement from DOT update.
 - iv) Correspondence with DNR for review of revised sewer plans submitted by the City of Oshkosh.

7) New Business

- a) Review and act on public notified sealed bid opening results for vehicle purchase.
- b) Act on claim received from Kim Hanson
- c) Commission review of office requirements.
- d) Approve spending expenditures for 2006 and 2007.
- e) Accept Payment in full for Sub phase III prior to tax roll for parcel # 002-2207
- f) Deferred Compensation plan – IRC Code Section 457
 - i) Adopt resolution to establish a deferred compensation plan and permit eligible employees to voluntarily elect to participate.
- g) Go to closed door meeting to discuss staff employment matters.
- h) Go back to open session

8) Adjourn

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