

Algoma Sanitary District #1
Regular Monthly Meeting Agenda
January 10, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to Order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
 - i) Town of Omro sump pump inspection program.
 - ii) Televising 25,000 feet of sewer main.
 - iii) Seal 80 sanitary sewer manholes.
 - iv) Remove 11 grinder pumps and replace with gravity sewer service.
 - v) Refinancing and cash flow schedule.
 - vi) GPS 100% of all sewer manholes, valves, fire hydrants, and appurtenances to install into our GIS program.
- 6) Old Business.
 - a) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment from City of Omro and providing wholesale municipal water service to the City of Omro.
 - b) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the intergovernmental sewage treatment service proposal with the City of Omro.
- 7) New Business.
 - a) Apply to East Central Wisconsin Regional Planning Commission for a Sewer Service Area Amendment regarding Town of Omro Properties to be removed from the Omro Sewer Service area and added to the Oshkosh Sewer Service Area.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

Algoma Sanitary District #1
Regular Monthly Meeting Agenda
February 14, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to Order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of January 10 and February 4 meetings.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
 - i) Town of Omro sump pump inspection program.
 - ii) Televising 25,000 feet of sewer main.
 - iii) Seal 80 sanitary sewer manholes.
 - iv) Remove 11 grinder pumps and replace with gravity sewer service.
 - v) Refinancing and cash flow schedule.
 - vi) GPS 100% of all sewer manholes, valves, fire hydrants, and appurtenances to install into our GIS program.
- 6) Old Business.
 - a) Act on City of Omro correspondence regarding the Sewer Service Area revision and rate structure.
- 7) New Business.
 - a) Review and approve quote from Omni Associates to complete a facility plan addressing the amendment request to merge the Omro Sewer Service Area into the Oshkosh Sewer Service Area.
- 8) Adjourn meeting.

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Algoma Sanitary District #1
Regular Monthly Meeting Agenda
March 14, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to Order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
 - i) Town of Omro sump pump inspection program.
 - ii) Televising 25,000 feet of sewer main.
 - iii) Seal 80 sanitary sewer manholes.
 - iv) Remove 11 grinder pumps and replace with gravity sewer service.
 - v) Refinancing and cash flow schedule.
 - vi) GPS 100% of all sewer manholes, valves, fire hydrants, and appurtenances to install into our GIS program.
- 6) New Business.
 - a) East Central Wisconsin Regional Planning Commission upcoming meeting regarding the District consolidation and proposal to transfer Town of Omro wastewater from the City of Omro to the City of Oshkosh WWTF.
 - b) City of Omro status update to begin non-binding mediation in efforts to resolve wastewater treatment contract negotiations.
 - i) Review and act on the request for proposals from potential rate analyst's results.
- 7) Adjourn meeting.

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Algoma Sanitary District #1
Regular Monthly Meeting Agenda
April 11, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to Order.
 - a) Notice use of tape recorder.
 - b) Reorganization of the Commission due to public election.
 - i) The Commission shall elect officers including President, Secretary, and Treasurer.
 - c) Approve minutes of previous meeting.
 - d) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - e) Approve pending bills for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
- 6) Old Business.
 - a) Discuss City of Omro status update to begin non-binding mediation in efforts to resolve wastewater treatment contract negotiations and act on request for proposals received from potential rate analyst companies.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
 - b) East Central Wisconsin Regional Planning Commission upcoming meeting regarding the District consolidation and proposal to transfer Town of Omro wastewater from the City of Omro to the City of Oshkosh WWTF.
- 7) New Business.
 - a) Review District Mission Statement and general powers and duties according to WI stats 60.77(4).
 - b) Audit review with Baker Tilly for financial year ending December 31, 2012.
 - c) Discuss and act on vacating existing easements located on parcel 91621500200 in the City of Oshkosh generally south of HWY 21 and north of North Washburn Street.
- 8) Adjourn meeting.

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Algoma Sanitary District #1
Regular Monthly Meeting Agenda
May 9, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to Order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
- 6) Old Business.
 - a) Discuss City of Omro status update of non-binding mediation in efforts to resolve wastewater treatment contract negotiations.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
 - c) East Central Wisconsin Regional Planning Commission upcoming meeting regarding the District consolidation and proposal to transfer Town of Omro wastewater from the City of Omro to the City of Oshkosh WWTF.
- 7) New Business.
 - a) Discuss the financial and maintenance impact of the existing grinder pumps.
 - i) Determine the actual ownership and responsibility of the grinder pumps.
 - ii) Discuss the cost of retaining and maintaining a grinder pump.
 - iii) Discuss the process and potential cost of removing a grinder pump.
 - b) Review and act on quote to remove grinder pump at 5273 Leonard Point Road.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

Algoma Sanitary District #1
Regular Monthly Meeting Agenda
June 13, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to Order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
- 6) Old Business.
 - a) Discuss City of Omro status update of non-binding mediation in efforts to resolve wastewater treatment contract negotiations.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
 - d) East Central Wisconsin Regional Planning Commission upcoming meeting regarding the District consolidation and proposal to transfer Town of Omro wastewater from the City of Omro to the City of Oshkosh WWTF.
- 7) New Business.
 - a) Act on Resolution 6-1-2013 approving the Department of Natural Resources annual wastewater 2013 Compliance Maintenance Annual Report "CMAR" report.
 - b) Update regarding sewer extension on Leonard Point Road from Sandpit Road to Carlet Drive.
 - c) Act on proposals received for annual financial audit services for up to a three year contract.
 - d) Act on scheduling the regular July meeting date and time.
- 8) Adjourn meeting.

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Algoma Sanitary District #1
Regular Monthly Meeting Agenda
July 15, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to Order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
- 6) Old Business.
 - a) Discuss City of Omro status update of non-binding mediation in efforts to resolve wastewater treatment contract negotiations.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
 - e) East Central Wisconsin Regional Planning Commission upcoming meeting regarding the District consolidation and proposal to transfer Town of Omro wastewater from the City of Omro to the City of Oshkosh WWTF.
- 7) New Business.
 - a) Approve quote to remove grinder pump at 5090 Malibu Court and install gravity sewer to existing sewer lateral exiting the home.
 - b) Update regarding sewer extension of approximately 1,300 linear feet starting at Leonard Point Road and Sandpit to 5004 Leonard Point Road.
 - i) Status of receiving waiver of special assessment preliminary notices and public hearing.
 - ii) Status of obtaining all required permits.
 - iii) Schedule for bidding and final assessment and construction.
 - c) Resolution 2013-7-1 regarding water system special assessment deferral adjustment for Parcel 002-3126 located on Bison Point based on the findings submitted in writing from the Town of Algoma stating this as an unbuildable lot due to the temporary cul-de-sac.
- 8) Adjourn meeting.

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Algoma Sanitary District #1
Regular Monthly Meeting Agenda
August 8, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to Order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
- 6) Old Business.
 - a) Discuss City of Omro status update of non-binding mediation in efforts to resolve wastewater treatment contract negotiations.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
 - f) East Central Wisconsin Regional Planning Commission upcoming meeting regarding the District consolidation and proposal to transfer Town of Omro wastewater from the City of Omro to the City of Oshkosh WWTF.
- 7) New Business.
 - a) Update regarding sewer extension of approximately 1300 linear feet starting at Leonard Point Road and Sandpit to 5004 Leonard Point Road.
 - i) Accept waiver of special assessment preliminary notices and public hearing.
 - ii) Status of obtaining all required permits.
 - iii) Resolution 2013-8-1 authorizing public improvement & levying special assessments for municipal sewer system on Lot 1,2,3,and 4 of CSM 6571 also identified as parcel number 0160330,016033003, 016033004, 016033005.
 - iv) Award contract to install the municipal sewer system on Leonard Point Road in the Town of Omro.
- 8) Adjourn meeting.

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**Algoma Sanitary District #1
Regular Monthly Meeting Agenda
And 2014 Budget Workshop
September 12, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904**

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to Order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
- 6) Old Business.
 - a) Discuss City of Omro status update of non-binding mediation in efforts to resolve wastewater treatment contract negotiations.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
 - g) East Central Wisconsin Regional Planning Commission upcoming meeting regarding the District consolidation and proposal to transfer Town of Omro wastewater from the City of Omro to Village of Winneconne WWTF.
- 7) New Business.
 - a) Discuss and act on schedule and steps required to develop the water main extension phase IV.
 - i) Review the frequency and reasons residents are requesting water main extensions.
 - ii) Review the map identifying parcels with municipal water already available and identify adjacent areas to include in the arsenic water quality study.
 - iii) Review and act on contracting with a certified lab to analyze up to 1,000 arsenic samples to acquire the information required to obtain a higher priority ranking and allow the District to secure a Safe Drinking Water Loan at a low interest rate.
 - iv) Review the schedule of water main extension phase IV critical dates including the financing and plan design with a target of beginning construction in approximately the late summer of 2014.
- 8) Adjourn meeting.
- 9) Open Workshop for the 2014 Sanitary Sewer and Municipal Water Utility Annual Budget to proceed immediately following the normal monthly meeting.
- 10) Adjourn 2014 budget workshop.

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Algoma Sanitary District #1
Regular Monthly Meeting Agenda
October 10, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to Order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
- 6) Old Business.
 - a) Discuss City of Omro status update of non-binding mediation in efforts to resolve wastewater treatment contract negotiations.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
 - h) East Central Wisconsin Regional Planning Commission upcoming meeting regarding the District consolidation and proposal to transfer Town of Omro wastewater from the City of Omro to Village of Winneconne WWTF.
- 7) New Business.
 - a) Preliminary budget review.
 - i) Approve 2014 annual budget for publishing.
 - ii) Schedule the annual public hearing for 2014 annual budget for November 7, 2013.
 - b) Discuss and act on the watermain extension phase IV.
 - i) Financing update regarding the SDWL and other public bonding options.
 - ii) Arsenic study update including a map of parcels submitting sample.
 - iii) Review and approve the participation letter to be mailed in November.
 - iv) Review the schedule of water main extension phase IV critical dates including the financing and plan design with a target of beginning construction in approximately the late summer of 2014.
 - c) Approve sewer user fee credit for unoccupied parcels.
 - d) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (c) to discuss matters in relation to annual employee evaluation.
 - i) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding employee evaluations.
- 8) Adjourn meeting.

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**Algoma Sanitary District #1
2014 Budget Public Hearing and
Regular Monthly Meeting Agenda
November 6, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904**

Open public hearing for proposed 2014 budget.

- 1) Public forum.
- 2) Adjourn.

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
- 6) Old Business.
 - a) Discuss City of Omro status update of non-binding mediation in efforts to resolve wastewater treatment contract negotiations.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
- 7) New Business.
 - a) Resolution #2013-11-1 to approve the 2014 annual sanitary user fee for Algoma Sanitary District residents per equivalent unit.
 - i) User fee for properties discharging to the Oshkosh Wastewater Treatment Facility to be set at \$309.
 - ii) User fee for properties discharging to the Omro Wastewater Treatment Facility to be set at \$581.
 - b) Resolution #2013-11-2 to set the 2013 property tax levy at \$203,750.
 - c) Resolution #2013-11-3 to set the fire protection fee in the Town of Omro in the amount of \$70.09 per District parcel.
 - d) Resolution #2013-11-4 increase of 3% for the 2014 Contribution in Aid of Construction (CAC).
 - e) Discuss and approve the 2014 annual budget.
 - f) Review and act on water main extension phase IV.
 - i) Review the arsenic study results and identify areas that meet the safe drinking water loan financing requirements.
 - ii) Update regarding the survey sent to residents that are due back by Monday December 2, 2013.
 - iii) Financing updates.
- 8) Adjourn meeting.

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Algoma Sanitary District #1
Regular Monthly Meeting Agenda
December 12, 2013 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2013 projects.
- 6) Old Business.
 - a) Discuss City of Omro status update of non-binding mediation in efforts to resolve wastewater treatment contract negotiations.
 - iii) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - iv) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
- 7) New Business.
 - a) Review and act on water main extension phase IV.
 - i) Review the participation survey results and identify areas that meet our 70% financial criteria.
 - ii) Financing updates public lands loan rate and maximum loan amount per project.
 - iii) Act on survey and arsenic results to develop an outline of properties to be included in a watermain extension beginning with an engineering design.
 - b) Discuss and act on the general liability umbrella insurance coverage amount.
 - c) Discuss and act on the process to amend the special assessment on parcel 002-0178 to reflect the actual cost of infrastructure installed on this property.
- 8) Adjourn meeting.

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