

Algoma Sanitary District #1
Regular Monthly Meeting Agenda
January 9, 2014 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
 - i) Valve vault bypass port.
 - ii) Electric generator purchase.
 - iii) Jet and televis 25,000 feet of sewer main.
 - iv) Seal up to 68 manholes adjustment rings.
 - v) Interior wash down and inspection of elevated water storage tank.
 - vi) Repair manifold piping at well #2 facility.
- 6) Old Business.
 - a) Discuss City of Omro status update of non-binding mediation in efforts to resolve wastewater treatment contract negotiations.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
- 7) New Business.
 - a) Discuss and act on petition for addition to Algoma Sanitary District for parcels in Town of Omro with boundaries that do not match parcel lines.
 - b) Amend special assessment on parcel #002-0178 to reflect the actual cost of improvements constructed to benefit this property for municipal water service.
 - i) Receive waiver of special assessment notices and hearings in accordance with Wisconsin Statute 66.0703(7)(b).
 - ii) Amend special assessment to reflect actual value of improvements as of January 1, 2014 in the amount of \$117,475. The remaining balance shall increase at a cost of money at 3.75% per annum.
- 8) Adjourn meeting.

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Algoma Sanitary District #1
Regular Monthly Meeting Agenda
February 13, 2014 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
 - i) Valve vault bypass port.
 - ii) Electric generator purchased.
 - iii) Jet and televise 25,000 feet of sewer main.
 - iv) Seal up to 68 manholes adjustment rings.
 - v) Interior wash down and inspection of elevated water storage tank.
 - vi) Repair manifold piping at well #2 facility.
 - vii) 2013 Financial audit.
 - viii) Annual reports PSC / CCR / CMAR.
- 6) Old Business.

-none-
- 7) New Business.
 - a) Discuss engineering agreement including water and sewer design for Butte des Morts Meadows 3rd Addition.
 - b) Petition for addition on parcel number 016-0313.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

Algoma Sanitary District #1
Regular Monthly Meeting Agenda
March 13, 2014 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - iii) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - iv) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
- 7) New Business.
 - a) Water system special assessment for parcel number 002-012907 also identified as being address 3180 Omro Road and parcel number 016-0839 also identified as being address 4966 Lansing High Point.
 - i) Accept both waivers of special assessment notices and public hearings.
 - ii) Final assessment resolution number 2014-3-1 authorizing public improvement & levying special assessments.
 - b) Approve quote from Precision Drilling, LLC to install water service to 3180 Omro Road.
 - c) Discuss and act on petition for addition and removal to Algoma Sanitary District for parcel #016-0313 in the Town of Omro.
 - i) Resolution number 2014-3-2 to add and remove property from the Sanitary District.
- 8) Adjourn meeting.

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Algoma Sanitary District #1
Regular Monthly Meeting Agenda
April 10, 2014 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - v) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - vi) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
- 7) New Business.
 - a) Water system special assessment for parcel number 0022523, 0022524, 0022525, and 00201290701 also identified as being addresses 1406 Lake Breeze Road, 1362 Partridge Court, 1356 Partridge Court, and 3200 Omro Road.
 - i) Accept waivers of special assessment notices and public hearings.
 - ii) Final assessment resolution number 2014-4-1 authorizing public improvement & levying special assessments.
 - b) Award contract project number M1430A14 for Nelson Road and Partridge Court sewer and water improvements based on sealed bids received.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting Agenda
May 8, 2014 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - vii) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between the City of Omro and the Town of Algoma Sanitary District regarding wastewater treatment services from the City of Omro.
 - viii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from the City of Omro.
- 7) New Business.
 - a) Discuss and act on purchase of a replacement vehicle.
 - b) Discuss and act on resolution #2014-5-1 to approve the DNR required Compliance Maintenance Annual Report.
 - c) Award contract project number M1430A14 for Nelson Road and Partridge Court sewer and water improvements based on sealed bids received.
 - d) Discuss and act on the 2013 annual audit after a presentation by Baker Tilly.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting Agenda
June 12, 2014 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - ix) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - x) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
- 7) New Business.
 - a) Discuss and act on correspondence from Town of Algoma regarding costs associated with stormwater management project of the Honey Creek culvert upsizing to cross Oakwood Road.
 - b) Discuss and act resolution 2014-6-1 to authorize early principal payment on the 2004 Special Assessment B Bonds.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting Agenda
July 10, 2014 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - xi) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - xii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
- 7) New Business.
 - a) None.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting Agenda - Amended
August 14, 2014 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - xiii) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - xiv) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
 - b) *Discuss and act on revised petition for addition and removal to Algoma Sanitary District for parcel #016-0313 in the Town of Omro.*
- 7) New Business.
 - a) None.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting Agenda
September 11, 2014 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
- 7) New Business.
 - a) Discuss and act on 2015 annual budget and schedule first workshop.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
2015 Budget Workshop and Regular Monthly Meeting Agenda - Amended
October 9, 2014 – 5:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Budget workshop.

- 1) Open Workshop for the 2015 Sanitary Sewer and Municipal Water Utility Annual Budget.
- 2) Adjourn 2015 budget workshop.

Immediately following workshop.

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - iii) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - iv) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
- 7) New Business.
 - a) Discuss and act on 1151 Elmhurst Lane informal request for municipal water.
 - b) Discuss, review, and act on Public Fire Protection Fee revenue and impact.
 - c) Discuss and act on preliminary 2015 annual budget.
 - i) Approve 2015 annual budget for publication.
 - ii) Schedule the annual public hearing for the 2015 annual budget on November 13, 2014.
 - d) Sewer user fee credit for vacant building at 2725 Omro Road being parcel number 002-0111.
 - e) *Discuss and act on setting up a water utility policy and method for charging the unknown water leak rate.*
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
2015 Budget Public Hearing and Regular Monthly Meeting Agenda
November 13, 2014 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Open public hearing for proposed 2015 budget.

- 1) Public forum.
- 2) Adjourn.

Immediately following Public Hearing.

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - v) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - vi) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
 - b) Discuss and act on setting up a water utility policy and method for charging the unknown water leak rate.
- 7) New Business.
 - a) Discuss and act on municipal water extension request from 2907 Daniel Court.
 - b) Resolution #2014-11-1 to approve the 2015 annual sanitary sewer user fee for Town of Algoma Sanitary District residents per equivalent unit.
 - i) User fee for properties discharging to the Oshkosh Wastewater Treatment Facility to be set at \$309.
 - ii) User fee for properties discharging to the Omro Wastewater Treatment Facility to be set at \$581.
 - c) Resolution #2014-11-2 to set the 2014 property tax levy at \$206,750.
 - d) Resolution #2014-11-3 to set the fire protection fee in the Town of Omro in the amount of \$72.33 per District parcel.
 - e) Resolution #2014-11-4 increase of 3% for the 2014 Contribution in Aid of Construction (CAC).
 - f) Discuss and approve the 2015 annual budget.
 - g) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (c) to discuss matters in relation to annual employee evaluation.
 - i) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding employee evaluations.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting Agenda
December 11, 2014 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2014 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - vii) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
 - viii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
 - b) Discuss and act on municipal water extension request from 2907 Daniel Court for a portion of Scenic Drive.
- 7) New Business.
 - a) Discuss and act on Town of Algoma pavement plan for North Oakwood Road scheduled for 2016.
- 8) Adjourn meeting.

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Algoma Sanitary District #1
Special Meeting Agenda
December 19, 2014 – 12:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Special Meeting

- 1) Open meeting.
- 2) Call to Order.
 - a) Notice use of tape recorder.
- 3) Public Forum.
- 4) New Business.
 - a) Approve pending bills for sanitary.
- 5) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.