

**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**January 8, 2015 – 6:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2015 projects.
- 6) Old Business.
  - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
- 7) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**February 12, 2015 – 6:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2015 projects.
- 6) Old Business.
  - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services proposal from City of Omro.
- 7) New Business
  - a) Discuss and act on Resolution #2015-2-1: Resolution Providing for the Sale of Approximately \$2,370,000 General Obligation Refunding Bonds, Series 2015A.
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**March 12, 2015 – 5:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2015 projects.
- 6) Old Business.
  - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the wastewater treatment services from City of Omro.
- 7) New Business.
  - a) Resolution #2015-3-1: Resolution authorizing the issuance and sale of approximately \$2,370,000 General Obligation Refunding Bonds, Series 2015A.
  - b) Discuss and act on multiple requests for water service on Omro Road from Conrad Street to the east side of Brooks Lane.
  - c) Discuss and act on request for sanitary sewer service on Rivermoor Road.
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**April 16, 2015 – 6:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2015 projects.
- 6) Old Business.
  - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding wastewater treatment services from City of Omro.
- 7) New Business.
  - a) Review District Mission Statement and General Powers and Duties according to Wisconsin Statute 60.77 (4).
  - b) Discuss and act on authorization for staff to file a Simplified Rate Case with the Public Service Commission for an annual water rate increase to be effective on July 1, 2015.
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**May 14, 2015 – 6:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Reorganization of the Commission due to public election.  
The Commission shall elect officers including President, Secretary, and Treasurer.
  - c) Approve minutes of previous meeting.
  - d) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - e) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2015 projects.
- 6) Old Business.
  - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding wastewater treatment services from City of Omro.
- 7) New Business.
  - a) Discuss and act on the 2014 annual Financial Audit completed and presented by Baker Tilly.
  - b) Discuss and act on Water Utility annual Consumer Confidence Report to the public prior to publishing.
  - c) Discuss and act on Resolution 2015-5-1 Sanitary Sewer Utility Compliance Maintenance Annual Report for the Wisconsin Department of Natural Resources.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**June 11, 2015 – 6:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2015 projects.
- 6) Old Business.
  - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding wastewater treatment services from City of Omro.
- 7) New Business.
  - a) Discuss and act on the District's revised Capitalization Policy.
  - b) Discuss and act on Lansing High Point Petition for Removal due to land purchase and upcoming CSM.
  - c) Discuss and act on Resolution 2015-6-1 Sanitary Sewer Utility Compliance Maintenance Annual Report for the Wisconsin Department of Natural Resources.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**July 9, 2015 – 6:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2015 projects.
- 6) Old Business.
  - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between City of Omro and Algoma Sanitary District regarding wastewater treatment services from City of Omro.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding wastewater treatment services from City of Omro.
- 7) New Business.
  - a) Discuss and act on Petition for Addition of Parcel 002-025924 on South Oakwood Road due to land purchase and upcoming CSM.
  - b) Discuss and act on awarding contract for the Timberline Watermain and Sanitary Improvements project.
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**August 13, 2015 – 6:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2015 projects.
- 6) Old Business.
  - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between the City of Omro and the Town of Algoma Sanitary District regarding wastewater treatment services from the City of Omro.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding wastewater treatment services from the City of Omro.
- 7) New Business.
  - a) Discuss and Act on Resolution 2015-8-1 Authorizing Letter of Intent and Election of Uniform Dental Benefits Effective 1/1/2016.
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**September 2, 2015 – 6:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
- 6) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1**  
**2016 Budget Workshop and Regular Monthly Meeting Agenda**  
**October 8, 2015 – 6:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Budget workshop.**

- 1) Open Workshop for the 2016 Sanitary Sewer and Municipal Water Utility Annual Budget.
- 2) Adjourn 2016 budget workshop.

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2015 projects.
- 6) Old Business.
  - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between the City of Omro and the Town of Algoma Sanitary District regarding wastewater treatment services from the City of Omro.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding wastewater treatment services from the City of Omro.
- 7) New Business.
  - a) Discuss and act on proposed 2016 Annual Budget.
    - i) Approve proposed 2016 Annual Budget for publication.
    - ii) Schedule the annual public hearing for the 2016 Annual Budget at the District meeting on November 12, 2015.
  - b) Sewer user fee credit for vacant building at 2725 Omro Road being parcel number 002-0111.
  - c) Discuss and Act on Resolution 2015-10-1 for Existing Employers to Select Program Option for the Wisconsin Public Employers' Group Health Insurance Program.
  - d) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (c) to discuss matters in relation to annual employee evaluation, compensation, and benefits.
    - i) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding employee evaluations.
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda – 5:30 p.m.**  
**2016 Budget Public Hearing – 6:00 p.m.**  
**November 12, 2015**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Public Hearing for Proposed 2016 Budget - 6:00 p.m.**

- 1) Public Forum
- 2) Adjourn.

**Regular Monthly Meeting – 5:30 p.m.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2015 projects.
- 6) Old Business.
  - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between the City of Omro and the Town of Algoma Sanitary District regarding wastewater treatment services from the City of Omro.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding wastewater treatment services from the City of Omro.
- 7) New Business.
  - a) Discuss and Approve Resolution #2015-11-1 to set the 2016 Annual Sanitary Sewer User Fee for the Town of Algoma Sanitary District #1 per Equivalent Unit (E.U.):
    - i) User Fee for parcels discharging to the Oshkosh Wastewater Treatment Facility - \$309 per E.U.
    - ii) User Fee for parcels discharging to the Omro Wastewater Treatment Facility - \$581 per E.U.
  - b) Discuss and Approve Resolution #2015-11-2 to set the District's 2015 Property Tax Levy at \$210,455.
  - c) Discuss and Approve Resolution #2015-11-3 to Increase the 2016 Contribution in Aid of Construction (CAC) by 3%.
  - d) Discuss and Act on changing the billing method for the Public Fire Protection Fee in the Town of Omro.
  - e) Discuss and Approve the 2016 Annual Budget for the Water and Sanitary Sewer Utilities.
  - f) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (c) to discuss matters in relation to annual employee evaluation, compensation, and benefits.
    - i) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding employee evaluations.
- 8) Adjourn Meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting December 10, 2015 – 6:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2015 projects.
- 6) Old Business.
  - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between the City of Omro and the Town of Algoma Sanitary District regarding wastewater treatment services from the City of Omro.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding wastewater treatment services from the City of Omro.
- 7) New Business.
  - a) Discuss and act on Public Fire Protection Fee in the Town of Omro.
    - i) Accept the Town of Omro Resolution #2015-1.
    - ii) Approve implementation of a direct charge in the obligated service area using the equivalent services method.
    - iii) Approve Resolution 2015-12-1 for collection of the Public Fire Protection Fee for Town of Omro residents within the Town of Algoma Sanitary District #1.
- 8) Adjourn meeting.

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