

Town of Algoma Sanitary District #1
Regular Monthly Meeting January 14, 2016 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
 - i) Test/calibrate 25% of ten year old water meters.
 - ii) Sandhill Farms copper water service replacement.
 - iii) Lift station pump upgrades.
 - iv) Telemetry installation for monitoring District flow at Omro WWTF Flow Station.
 - v) Pressure transducer for level measurement at lift station.
 - vi) Website upgrade.
 - vii) Paint hydrants.
 - viii) Install magnetic flow meter at Well #2.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between the City of Omro and the Town of Algoma Sanitary District regarding wastewater treatment services from the City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding wastewater treatment services from the City of Omro.
- 7) New Business.
 - a) Discuss and act on implementing a direct charge of the Public Fire Protection Fee in the Town of Omro.
 - i) Review public hearing statements.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

Town of Algoma Sanitary District #1
Regular Monthly Meeting February 11, 2016 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between the City of Omro and the Town of Algoma Sanitary District regarding wastewater treatment services from the City of Omro.
 - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding wastewater treatment services from the City of Omro.
- 7) New Business.
 - a) None
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting March 10, 2016 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
- 6) Old Business.
 - a) Discuss and act on City of Omro contract negotiations for wastewater treatment services.
 - iii) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (e) to discuss matters in relation to the intergovernmental agreement between the City of Omro and the Town of Algoma Sanitary District regarding wastewater treatment services from the City of Omro.
 - iv) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding wastewater treatment services from the City of Omro.
- 7) New Business.
 - a) None
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting April 14, 2016 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
- 6) Old Business.
 - a) None
- 7) New Business.
 - a) Discuss and act on sewer user fee request from 5702 Springbrook Road.
 - b) Approve Resolution 2016-4-1 providing for the sale of approximately \$2,415,000 General Obligation Refunding Bonds.
 - c) Discuss and act on multiple water extension requests including Kirkwood Drive and Jones Court.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting May 12, 2016 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
- 6) Old Business.
 - a) None.
- 7) New Business.
 - a) 2016 Watermain Extension
 - i) Review survey responses from residents included in Phase V watermain extension.
 - ii) Determine parcels to include in preliminary assessment.
 - iii) Determine price and financing available.
 - iv) The Commissioners will act on a Preliminary Resolution declaring the Sanitary District's intent to exercise its police power pursuant to Section 66.0703 of the Wisconsin Statutes, to authorize the construction of a water main extension and to levy special assessments upon certain property in the Town of Algoma Sanitary District No. 1 benefitted by the improvements.
 - (1) Set Date and Time of Public Hearing, proposed to be June 9 at 6:00 p.m.
 - b) Discuss and act on authorizing staff to apply for financing from the Wisconsin Board of Commissioners of Public Lands State Trust Fund Loan Program to finance the water extensions as approved in the preliminary assessment resolution.
 - c) Discuss and act on Resolution 2016-5-1 Authorizing the Issuance and Sale of \$2,415,000 General Obligation Refunding Bonds, Series 2016A.
 - d) Discuss and act on the 2015 annual Financial Audit completed and presented by Baker Tilly.
 - e) Discuss and act on Resolution 2016-5-2 Sanitary Sewer Utility Compliance Maintenance Annual Report for the Wisconsin Department of Natural Resources.
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1
Public Hearing at 6:00 p.m. and
Regular Monthly Meeting June 9, 2016
3477 Miller Drive, Oshkosh, WI 54904**

Public Hearing for Phase V Watermain Extension

- 1) Open public hearing.
- 2) District presentation.
- 3) Public forum.
- 4) Adjourn public hearing.

Immediately following Public Hearing.

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
- 6) Old Business.
 - a) None.
- 7) New Business.
 - a) 2016 Watermain Extension Special Assessment.
 - i) Review bid tab for construction costs.
 - ii) Determine parcels to include in final assessment resolution.
 - iii) Discuss and act on assessment levy cost and available financing.
 - b) The Commissioners will act on Resolution 2016-6-1, a Final Resolution declaring the Sanitary District's intent to exercise its police power pursuant to Section 66.0703 of the Wisconsin Statutes, to authorize the construction of a watermain extension and to levy special assessments upon certain property in the Town of Algoma Sanitary District No. 1 benefitted by the improvements.
 - c) Award contract for watermain construction.
 - d) Discuss and act on Resolution 2016-6-2, approving the application to borrow up to \$300,000 from the Board of Commissioners of Public Lands State Trust Fund Loan Program to finance the watermain extensions as approved in the Final Resolution.
 - e) Discuss and act on 2015 Consumer Confidence Report prior to publishing.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting July 6, 2016 – 12:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
- 6) Old Business.
 - a) None.
- 7) New Business.
 - a) Discuss and act on proposed policy regarding cash reserve balance.
 - b) Update regarding cyber information and technology security review.
 - c) The Commissioners will act on a Final Resolution declaring the Sanitary District's intent to exercise its police power pursuant to section 66.0703 of the Wisconsin Statutes, to authorize the construction of a water main extension and to levy special assessments upon certain property in the Town of Algoma Sanitary District No. 1 benefitted by the improvements.
 - d) Discuss and act on proposed market study analysis compensation study.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting August 3, 2016 – 12:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
- 6) Old Business.

None
- 7) New Business.
 - a) The Commissioners will act on a Resolution #2016-8-1, a Final Resolution declaring the Sanitary District's intent to exercise its police power pursuant to Section 66.0703 of the Wisconsin Statutes, to authorize the construction of a sewer lateral extension and to levy special assessments upon certain property in the Town of Algoma Sanitary District No. 1 benefitted by the improvements.
 - i) Parcel numbers included in this special assessment are 002-0040-06 and 002-0040-02-01.
 - b) Discuss and act on the PSC decision regarding Case #9300-SI-118 against the City of Omro for unreasonable wastewater treatment rate, rules, and practices.
 - i) Review of Ordinances the City of Omro developed addressing wastewater treatment services.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting September 14, 2016 – 12:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
- 6) Old Business.
 - a) None.
- 7) New Business.
 - a) Discuss and act on three year financial audit proposal.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
2017 Budget Workshop and Regular Monthly Meeting
October 13, 2016 – 6:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Budget Workshop.

- 1) Open Workshop for the 2017 Sanitary Sewer and Municipal Water Utility Annual Budget.
- 2) Adjourn 2017 Budget Workshop.

Regular Monthly Meeting. (Immediately following the workshop)

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
- 6) Old Business.
 - a) None.
- 7) New Business.
 - a) Discuss and act on proposed 2017 Annual Budget.
 - i) Approve proposed 2017 Annual Budget for publication.
 - ii) Schedule the annual public hearing for 2017 Annual Budget on November 10, 2016.
 - b) Discuss and act on Resolution #2016-10-1 to set the 2016 Property Tax Levy at \$219,300.
 - c) Discuss and act on Sewer User Fee credit for vacant building at 2725 Omro Road on parcel number 002-0111.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
2017 Budget Public Hearing and Regular Monthly Meeting
November 10, 2016 – 12:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Open Public Hearing for proposed 2017 Budget.

- 1) Public forum.
- 2) Adjourn.

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
- 6) Old Business.

-None-
- 7) New Business.
 - a) Discuss and act on Resolution #2016-11-1 to approve the 2017 annual sanitary sewer user fee for Town of Algoma Sanitary District residents per equivalent unit.
 - i) User fee for properties discharging to the Oshkosh Wastewater Treatment Facility to be set at \$309.
 - ii) User fee for properties discharging to the Omro Wastewater Treatment Facility to be set at \$511.
 - b) Discuss and act on Resolution #2016-11-2 to increase by 3% the 2017 Contribution in Aid of Construction (CAC).
 - c) Discuss and act on the 2017 Annual Budget.
 - d) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (c) to discuss matters in relation to annual employee evaluation, compensation, and benefits.
 - i) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding employee evaluations.
- 8) Adjourn meeting.

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Town of Algoma Sanitary District #1
Regular Monthly Meeting
December 8, 2016 – 12:00 p.m.
3477 Miller Drive, Oshkosh, WI 54904

Regular Monthly Meeting.

- 1) Open regular monthly meeting.
- 2) Call to order.
 - a) Notice use of tape recorder.
 - b) Approve minutes of previous meeting.
 - c) Approve cash receipts & investments for sanitary and water.
 - i) Note any investment changes.
 - ii) Note any balance adjustments.
 - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
 - a) Review of District statistics.
 - b) Correspondence.
 - c) Status of 2016 projects.
 - d) Upcoming 2017 projects.
- 6) Old Business.

-None-
- 7) New Business.

-None-
- 8) Adjourn meeting.

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