

**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**January 11, 2018 –12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
  - a) Discuss and act on the renewal of the wastewater treatment agreement with the City of Oshkosh.
- 7) New Business.
  - a) Discuss and Act on Resolution 2018-1-1 to Approve a Final Resolution declaring the Sanitary District's intent to exercise its police power, pursuant to Section 66.0703 of the Wisconsin Statutes, to levy a Special Assessment upon Parcel #016-1110 in the Town of Algoma Sanitary District No. 1 benefitted by the improvements.
    - i) Acknowledge Receipt of the Waiver of Special Assessment Notices and Public Hearings in Accordance with Wisconsin Statute 66.0703(7)(b).
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1  
Regular Monthly Meeting Agenda  
February 8, 2018 –12:00 p.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
  - b) Discuss and act on the renewal of the wastewater treatment agreement with the City of Oshkosh.
- 7) New Business.
  - a) Discuss and act on proposal to provide municipal drinking water to the City of Omro as a wholesale customer.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1  
Regular Monthly Meeting Agenda  
March 8, 2018 –12:00 p.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
  - a) Discuss and act on the renewal of the wastewater treatment agreement with the City of Oshkosh.
  - b) Discuss and act on the proposal to provide municipal drinking water to the City of Omro as a wholesale customer.
- 7) New Business.
  - a) Discuss and act on the purchase of a 2018 skid steer, including the trade in of the existing 2007 skid steer.
  - b) Discuss and act on a 10-Year loan of \$500,000 to the Water Utility at an interest rate of 2.65%.
  - c) Discuss and review the City of Oshkosh Comprehensive Future Land Use Plan map.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**April 12, 2018 –12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
  - a) Discuss and act on the proposal to provide municipal drinking water to the City of Omro as a wholesale customer.
- 7) New Business.
  - a) None.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1  
Regular Monthly Meeting Agenda  
May 10, 2018 –12:00 p.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
- 7) New Business.
  - a) Discuss and act on the 2017 financial audit completed and presented by Schenck SC.
  - b) Discuss and act on purchasing two 50 KW natural gas generators from Wolter Power Systems for emergency backup electrical power production for Samers Bay and Sandhill Farms Lift Stations.
  - c) Discuss and act on awarding the bid for the Sandhill Farms water and sewer utility construction project to Robert J. Immel Excavating, Inc. for \$161,762.50.
  - d) Discuss and act on approving the task order with OMNNI Associates, Inc. for field-related services, including surveying, for Sandhill Farms for \$6,200.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**June 7, 2018 – 3:30 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
  - a) None.
- 7) New Business.
  - a) Discuss and act on Resolution 6-1-2018 to approve the submission of the 2017 Compliance Maintenance Annual Report for the Wastewater Utility to the Wisconsin Department of Natural Resources.
  - b) Discuss and act on policy requiring developers of all new sewer and water extensions to install an eight foot radius asphalt crown around the manholes and valve boxes to protect utilities from damage.
  - c) Discuss and act on 2017 Consumer Confidence Report prior to publishing.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1  
Regular Monthly Meeting Agenda  
July 12, 2018 – 12:00 p.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
  - a) None.
- 7) New Business.
  - a) Discuss and act on the purchase and installation of three submersible level transducers for Springbrook, Sandhill Farms, and Brooks Lane Lift Stations.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**August 9, 2018 – 12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
  - a) None.
- 7) New Business.
  - a) Discuss and act on request for sanitary sewer service from the owners of parcel #016-0233 located in the Town of Omro.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.



**Town of Algoma Sanitary District #1  
Regular Monthly Meeting Agenda  
September 13, 2018 –12:00 p.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
  - a) Discuss and act on the renewal of the wastewater treatment agreement with the City of Oshkosh.
- 7) New Business.
  - a) None.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1  
2018 Budget Workshop and Regular Monthly Meeting  
October 4, 2018 –11:00 a.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Open Budget Workshop.**

- 1) Open Workshop for the 2019 Sanitary Sewer and Municipal Water Utility Annual Budgets.
- 2) Adjourn 2019 Budget Workshop.

**Regular Monthly Meeting.** (Immediately following the workshop)

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
  - a) Discuss and act on the renewal of the wastewater treatment agreement with the City of Oshkosh.
- 7) New Business.
  - a) Discuss and act on 70% sewer user fee credit at the following parcel:
    - i) Vacant building at 2725 Omro Road, Parcel #002-0111.
  - b) Discuss and act on proposed 2019 Annual Budget.
    - i) Approve proposed 2019 Annual Budget for publication.
    - ii) Schedule the public hearing for 2019 Annual Budget on November 8, 2018.
  - c) Resolution #2018-10-1 to set the 2018 Property Tax Levy at \$241,350.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1  
2019 Budget Public Hearing and Regular Monthly Meeting  
November 8, 2018 – 12:00 p.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Open Public Hearing for Proposed 2019 Annual Budget.**

- 1) Public Forum
- 2) Adjourn.

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
  - a) Discuss and act on the renewal of the wastewater treatment agreement with the City of Oshkosh.
- 7) New Business.
  - a) Discuss and Act on a Proposal from Strand Associates to perform a Well Siting Study for the District-owned property on Reighmoor Road in the Town of Omro for a future Well #4.
  - b) Discuss and Act on Resolution #2018-11-1 to approve the 2019 annual sanitary sewer user fee for Town of Algoma Sanitary District residents per equivalent unit.
    - i) Set the user fee for properties discharging to the Oshkosh Wastewater Treatment Facility at \$310.
    - ii) Set the user fee for properties discharging to the Omro Wastewater Treatment Facility at \$525.
  - c) Discuss and Act on Resolution #2018-11-2 to increase the 2019 Contribution in Aid of Construction (CAC) by 3%.
  - d) Discuss and Approve the 2019 Annual Budget for the Water and Sanitary Sewer Utilities.
  - e) The Commission will go into closed session pursuant to Wisconsin Statute 19.85 (1) (c) to discuss matters in relation to annual employee evaluation, compensation, and benefits.
    - i) The Commission will reconvene into open session to discuss and act on matters discussed during closed session regarding employee evaluations.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.

**Town of Algoma Sanitary District #1  
Regular Monthly Meeting Agenda  
December 13, 2018 –12:00 p.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
    - ii) Note any balance adjustments.
  - d) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2018 projects.
- 6) Old Business.
  - a) Discuss and act on the renewal of the wastewater treatment agreement with the City of Oshkosh.
- 7) New Business.
  - a) None.
- 8) Adjourn meeting.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at 426-0335.